

FEDERATION D'ASSOCIATIONS DE TECHNICIENS DE L'INDUSTRIE  
DES PEINTURES, VERNIS, EMAUX ET ENCRE D'IMPRIMERIE  
DE L'EUROPE CONTINENTALE.

*English translation*

FEDERATION OF ASSOCIATIONS FOR TECHNICIANS FROM THE PAINTS,  
VARNISHES, ENAMELS AND PRINTING INKS INDUSTRY  
FROM CONTINENTAL EUROPE.

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**STATUTES**

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**Chapter 1: Foundation, Members, Objectives, Duration.**

Article 1 : The "Fédération d'Associations de Techniciens de l'Industrie des Peintures, Vernis, Emaux et Encre d'Imprimerie de l'Europe Continentale", in abbreviated form FATIPEC, was founded in Geneva (Switzerland) on January 8, 1950 at the initiative of the Paint and Varnishes Technicians National Associations from Belgium, France, Italy, The Netherlands and Switzerland.  
FATIPEC is a non profit organization.  
FATIPEC may join any International Organization fitting its activities.

Article 2: The following Associations are members of FATIPEC:

- Association Française des Techniciens des Peintures, Vernis, Encre d'Imprimerie, Colles et Adhésifs (abbr. AFTPVA) - France (founder member);
- Associazione Italiana Tecnici Industria Vernice e Affini (abbr. AITIVA)- Italy (founder member);
- Association des Techniciens de l'Industrie des Peintures et des Industries Connexes (abbr. ATIPIC) - Belgium (founder member);
- Nederlandse Vereniging van Verftechnici (abbr. NVVT) - The Netherlands (founder member);
- Association Suisse des Chimistes de l'Industrie des Vernis et Peintures - Schweizerische Vereinigung der Lack- und Farbenchemiker (abbr. ASCVP - SVLFC) - Switzerland (founder member);
- Fachgruppe Lack-Chemie in der Gesellschaft Deutscher Chemiker (abbr. GDCh Lackchemie) - Germany (member since 1951);
- Verband der Ingenieure des Lack- und Farbenfaches e.V. (abbr. VILF) – Germany (member since 2009)
- Magyar Kémikusok Egyesülete Lakk-és Festékipari Szakosztály (abbr. MKE) - Hungary (member since 1965);
- Ceska Spolecnost Chemicka - Group for Paints, Pigments and Resins (abbr. SCPCVA) - Czech Republic (member since 1994);
- Stowarzyszenie Inzynierow i Technikow Przemyslu Chemicznego, Sekcja Wytwarzania Lakierow (abbr. SITPChem) - Poland (member since 1994);
- Greek Chemists' Association (abbr. GCAPVID) - Greece (member since 1997);
- The Russian Coating Scientific Association (abbr. RCSA) - Russia (member since 2004).

Article 3: The registered Office of FATIPEC is established at c/o AFTPVA, 5 rue Etex, 75018 Paris, France, and could be changed by decision of the Board. The FATIPEC permanent Secretariat is established at the place, which location is decided by the FATIPEC Board.

Article 4: The FATIPEC is set up for 99 years from the foundation and can be re-conducted.

### **Chapter 2: Objectives.**

Article 5: The objectives of FATIPEC are:

- to develop and to disseminate the scientific and technological basic knowledge concerning to the production, formulations, application and development of coatings being understood in their widest meaning;
- to stimulate research and exchange of ideas and expertises among its members, and to publish the results of scientific and technological works worth of interest to the Coatings Industry;
- to support any activity that will contribute to develop international cooperation between the Coatings scientists and technicians worldwide as well as with scientists from public or private organizations like Universities and Institute/Research Centres, to carry out into effect the objectives aimed;
- to organize an International Congress at which specialists, scientists, technicians and researchers of the Coatings and allied industries worldwide attend and/or present the results of their works;
- to promote and to strengthen friendship and contact between all its members.

### **Chapter 3: Members.**

Article 6: The member Associations of FATIPEC are Organizations which members deal with scientific and technological matters connected to the Coatings.

The members affiliated to the Organization/Association Members of FATIPEC are individuals, employed or having been employed by:

- Coatings manufacturers;
- allied industries like: producers or suppliers of raw materials, production and laboratory, control and measurement equipment as well as services, usable in the Coatings Industry;
- Universities, Institute/Research Centres;
- Other organisations having functions with a close connection to the coatings activity, (binders, adhesives, etc.).

### **Chapter 4: Management and Committees.**

Article 7: The FATIPEC Board.

The FATIPEC Board is the only one body which has authority to take decisions for any matters concerning the functioning of the FATIPEC Federation, its development and its future.

The Board is composed of two delegates from each member Association, the FATIPEC President, the General Secretary and the Treasurer.

The two delegates from each member Association, also called Board Members hereafter, are appointed by their own Association for at least of two consecutive years mandate, which can be renewable. Each member Association has one vote.

The Board is chaired by the President with the assistance of the General Secretary, who is in charge of the preparation of minutes from the meetings.

The President and the General Secretary have no right to vote except if they also represent their National Organization.

The Board meets at least once a year. Besides the statutory meetings, extraordinary meetings may be held on a request of the President or any member Association and should be approved by the voting of at least 2/3 of the Board members.

The Board is entitled to take decisions for any matters concerning the running of the FATIPEC Federation, including to:

- elect the President;
- appoint the General Secretary and the Treasurer;
- set up or dissolve committees when necessary;
- accept new members for the Federation;
- fix the year and country of the meetings and the Congresses; the organiser chooses the dates and place of congress which should be preferably during mid May and mid June.
- approve annual membership subscription rates;
- modify the Statutes of FATIPEC;
- approve the annual accounts and balance sheet;
- approve the budget for each year;
- decide about representation of FATIPEC abroad at events organized by sister Federations or Associations, CSI Board meetings, etc.;
- take decisions about cooperation with others organisations.

#### Article 8: Board meetings.

The Board meeting follows the agenda prepared by the General Secretary and the President.

New points to the Agenda should be accepted by the board by starting the meeting.

#### Article 9: The FATIPEC Presidency.

The President of FATIPEC is elected by the Board for a two years term starting on January 1<sup>st</sup> of the year previous to the Congress and ending on December 31<sup>st</sup> of the next year. The President may appoint a Vice-President which should be approved by the Board.

If the Congress is organized jointly by more than one member Association, the Board may elect co-Presidents, one from each co-organizing Association.

The President is responsible for the Congress organization and its successful issue. The President represents FATIPEC abroad at events organized by sister Federations or Associations to promote the FATIPEC and its activity. He can be assisted by another Board member in case of a decision of the Board, and mostly the General Secretary.

The President and/or a delegate appointed by the Board represent the Federation in Justice.

#### Article 10: The General Secretary.

The General Secretary is elected by the Board for a four years term, which can be renewed. The candidates for Secretary General for the next four years period should be presented to the Board at least 6 months before the election.

The main duties and responsibilities of the General Secretary are to:

- assume the day to day managing administration;
- act as communication liaison among the FATIPEC Member Associations, and the other Federations or Associations worldwide;
- perform special duties as assigned by the Board and Executive Committee of FATIPEC;
- assist the President in the organization of the Congress;
- prepare and distribute minutes of the Board and Executive Committee meetings;
- preserve archival memories.

The General Secretary works on a voluntary basis. All the costs connected to his functions and responsibilities are covered by FATIPEC.

#### Article 11: The Treasurer.

The Treasurer is elected by the Board for a four years term, which can be renewed.

The main duties and responsibilities of the Treasurer are to:

- collect the annual members' subscriptions;
- prepare the annual budgets;
- hold the accounts;
- provide annual financial statements for approval by the Board;
- submit the annual accounts to an internal audit for verification;
- report to the General Secretary in the financial management of the Federation.

#### Article 12: The Executive Committee.

The Executive Committee is composed of:

- the President,
- the Immediate Past President,
- the President Elect,
- the General Secretary
- the Treasurer.
- three delegates, appointed by the Board, representing the member Associations of the geographical areas: Southern, Western, Eastern.

The main activities of the Executive Committee are to:

- execute decisions taken by the Board;
- prepare the main topics of the agenda for the Board meeting;
- consult among the Board members possible solutions and decisions to be taken by the Board;

- discuss and prepare of main financial items to be decided by the Board;
- support activities of the Member Associations;
- promote FATIPEC by preparation of publications and advertisement.

#### Article 13: The European Scientific Committee (ESC).

The ESC, a permanent body of the FATIPEC, is composed of one delegate by member Association, accepted by the Board. The candidates should be internationally recognized as experts in fields closely acquainted with the Coatings Industry.

The role of the ESC members is to take care for the outstanding scientific, technological and technical level of FATIPEC. ESC helps the Congress Scientific Committee to select the best papers and support in their evaluation, nomination of the best lectures as well as programme of the congress.

The role of the ESC members is defined as follows to:

- help to select qualified lecturers from Universities, Research Centres, Institutes and Companies in their own country to give papers of outstanding scientific and technical level.
- help to screen candidate papers, and support the congress organiser in the selection of papers to be awarded.

#### Article 14: Language.

English is the current language used within the FATIPEC and in all official correspondence between its members as well in all events it organizes. For only informal communication other languages are accepted.

### **Chapter 5: Financial Resources**

#### Article 15:

The financial resources of FATIPEC (excluding the finance of the FATIPEC congress organisation) are based on the annual membership subscriptions, and possible other sources.

The annual membership subscription consists of an annual fix per member Association, and an annual subscription fee in proportion to the number of affiliated members to each Association. The rates of these annual subscriptions are fixed at least one year before coming into effect. The annual contribution of each Association member has to be paid before the end of the financial year.

In case of liquidation of the FATIPEC it will be a decision of the Board and following the legal aspects what will be done with the financial assets of the Federation.

### **Chapter 6: New Members Admission.**

#### Article 16:

Any Organization or Association satisfying to the Statutes apply to become a member of FATIPEC based on the Board approval. The membership qualification implies that the candidate Organization has previously noticed to the President, in a written form, to conform itself to the present FATIPEC Statutes. It has to present also the Statutes of their Organization and its activity in the technical and scientific field of coatings.

## **Chapter 7: Statutes Modifications.**

Article 17: Modification of the Statutes.

Any suggestion for a modification of the present Articles should be addressed to the President at least three months before the next Board meeting and should be accepted by unanimously voting of the Board meeting.

## **Chapter 8: Voting.**

Article 18: Voting rights and validity

Each member Association has one vote.

The President and the General Secretary have no right to vote except if they also represent their own Organization.

Voting is done by rise the hands or by secret ballot on request of at least one of the delegates having the right to vote. Voting by mail or any electronic means is allowed in case of urgent matters.

The General Secretary keeps records of all the electronic votes.

The vote's results are valid if at least 2/3 of the members Associations are represented at the Board meeting and by majority of votes are registered. These rules have applied for all the matters being voted during the board meeting, except the decisions which have to be taken unanimously, according this FATIPEC Statutes.

## **Chapter 9: Annual Accounts and Financial Control.**

Article 19: The annual financial book year starts on January 1<sup>st</sup> and ends on December 31<sup>st</sup> each year. At the end of each financial book year, the financial situation is established by the Treasurer. He proposes also the budget for the next year.

These documents are submitted to the Board for approval. The budget proposal for the next year has to be approved by the Board during the course of previous year.

The financial situation, annual accounts and the legality of the fund movements are controlled by a set of internal auditors (minimum two) designated by the Board.

## **Chapter 10: Internal Regulations.**

Article 20: A set of Internal Regulations can be established and entered in force after its approval by the Board.

## **Chapter 11: The FATIPEC Congresses**

Article 21: The Congresses Organization and Management.

The Congresses are organised by the Member Associations according rotation rules in sequences approved by the Board. Two or more member Associations belonging to the same geographical areas may jointly organise a FATIPEC Congress

The Congresses organization activity, including the dates, location, the theme and its scientific content, social events, possible organization of an accompanying Exhibition,

budget and financial balance and results belong to the competence and responsibility of the Congress organizing Association(s).

Based on a Board decision Congresses can be organised with other federations.

### **Chapter 12: FATIPEC Representation Abroad.**

Article 22:

FATIPEC is one of the founder members of CSI, the Coatings Societies International Federation. FATIPEC has a close co-operation with other scientific and technical associations in Europe.

For the CSI Board meeting as well as congresses organised by the CSI members worldwide or by others sister Federations, FATIPEC is represented by the President in order to promote the FATIPEC and its activity. He can be assisted by another Board member in case of a decision of the Board, and mostly the General Secretary.

FATIPEC could be also represented by the other person nominated by the board, especially when he/she is a speaker who presents the lecture on behalf of FATIPEC.